

TILSTON WAR MEMORIAL HALL BOOKING FORM

Name of organisation/hirer: _____

Adult responsible for hire: _____

(Adults must be over 18 and be present for the duration of the booking)

Address: _____

Contact phone number: _____

Email address: _____

Date of hire: _____

Time of hire (including setting up and clearing up time) From _____ to _____

Nature of event: _____

Private: Yes/No Public event: Yes/No Numbers expected to attend _____

Please tick rooms required:

Main hall GP Room Meeting room

Full kitchen facilities (An additional charge of £25 will be made if full catering facilities are required including use of all crockery, cutlery, dishwasher etc. No charge is levied if the kitchen is only used for serving light refreshments)

Are bar facilities required: Yes/No (if a licence is required there will be a charge of £20)

Does the event include music or entertainment: Yes/No. If so, please give details:

Please note: Bouncy castles are excluded from our insurance. If you are using one, please ensure that you are covered through the hire company or your own household insurance.

Hire charges applicable from 1st April 2022

Main Hall: £18 per hour Kitchen: £25 per day (full facilities)

GP Room £22 per session (i.e. morning, afternoon or evening)

Meeting Room £20 per session (i.e. morning, afternoon or evening)

Children's Parties £60 (up to 4 hours).

Cost for this booking: £_____ Please send payment with your booking. Cheque enclosed (payable to Tilston Village Hall) or

BACS payment made direct to our bank account: Tilston Village Hall.

Sort Code 30 99 95. Account number 00930619 (Please use you surname and date of hire as reference)

I/We wish to hire Tilston War Memorial Hall for the above event and accept the conditions of hire.

Signed: _____ Date: _____

Please print name: _____

Please return this form to: Jill Farmer, Lane End Cottage, Long Lane, Tilston, Malpas, SY14 7HA

bookings@tilstonvillagehall.co.uk Tel 01829 250471